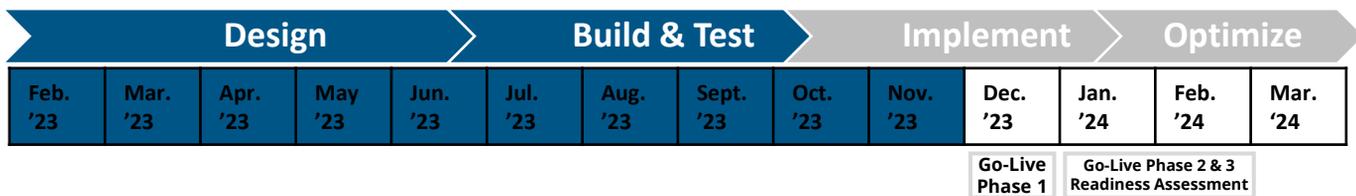


UK's research grants administration operations were assessed in 2022 as a part of Project GATeWAY (Grants Administration Transformation as the Way Forward). In January 2023, we began implementing three strategic opportunities from the assessment – Structure, Collaboratives, and Technology. Currently the project is in the **Implement**, the third of four phases to transform research and grants administration.

WHAT YOU NEED TO KNOW

- UK Research Administration is establishing a shared services model for local grants administration. A new organizational structure, along with new job architectures, business processes, and staffing, will be implemented to provide opportunities for growth, continuing education, and pathways for career advancement for administrators.
- The Project is currently in the Implement Phase which has included developing future state structures and processes across Collaborative Grant Services (CGS), OSPA, and RFS, as well as building training content, active interviewing and hiring, and technology stop-gaps to prepare for the transition to CGS. The Project Team is developing the needed resources to prepare for **Phase 1 Go-Live Soft Launch in mid-December**.



KEY PRIORITY UPDATES

Structure

- Finalized future state business process maps
- Finalized governance framework, roles, and responsibilities for the CGS organization
- Finalized OSPA reorganization

Collaboratives

- Finalized SLA with ADR feedback
- Reviewed new standard operating procedures (SOPs) with stakeholders
- Reviewed and interviewed candidates for CGS staff and leadership positions
- Began to develop capacity model to forecast future staffing need

Technology

- Worked with technology working group to determine research technology needs based on new organizational structure
- Developed and tracked progress on a research technology roadmap

Collaboratives Transition Phases

- College of Engineering
 - Centers & Institutes reporting to VPR
 - College of Medicine units receiving full SRAS GPS and GMS support
- College of Agriculture, Food, & Environment
 - College of Arts & Sciences
 - College of Business & Economics
 - College of Communication & Information
 - College of Design
 - College of Fine Arts
 - College of Education
 - College of Law
 - College of Social Work
 - The Honors College
 - The Graduate School
 - Libraries
 - Other academic and non-academic units
- College of Dentistry
 - College of Health Sciences
 - College of Nursing
 - College of Pharmacy
 - College of Public Health

WHAT'S UPCOMING

30-Day Lookahead

- Finalize **standard operating procedures (SOPs)** and **CGS operations manual**
- Interview and select candidates for **CGS leadership and staff positions**
- Begin training phase 1 faculty and staff on new business processes and changes to services
- Begin transition of Phase 1 Go-Live** staff to the CGS
- Finalize and sign **Service Level Agreements (SLAs)** with phase 1 ADRs
- Continue to develop **capacity model** to forecast future research administration staffing needs

90-Day Lookahead

- Assess readiness and begin preparing for **Phase 2 and Phase 3 Go-Live transition**
- Seek feedback and develop **continuous improvement plan post Phase 1 Go-Live**
- Conduct **post-implementation review**, benefits realization assessment, and services delivery maturity assessment
- Monitor **technology roadmap** progress and identify long-term needs and opportunities for automation

For more information about the Project, including most recent updates, office hour times, and frequently asked questions, please visit our website at [Project GATeWAY Phase 2](#).