

Technical Help: Downloading Documents from the Web Using



Mozilla

Firefox

Or



Table of Contents

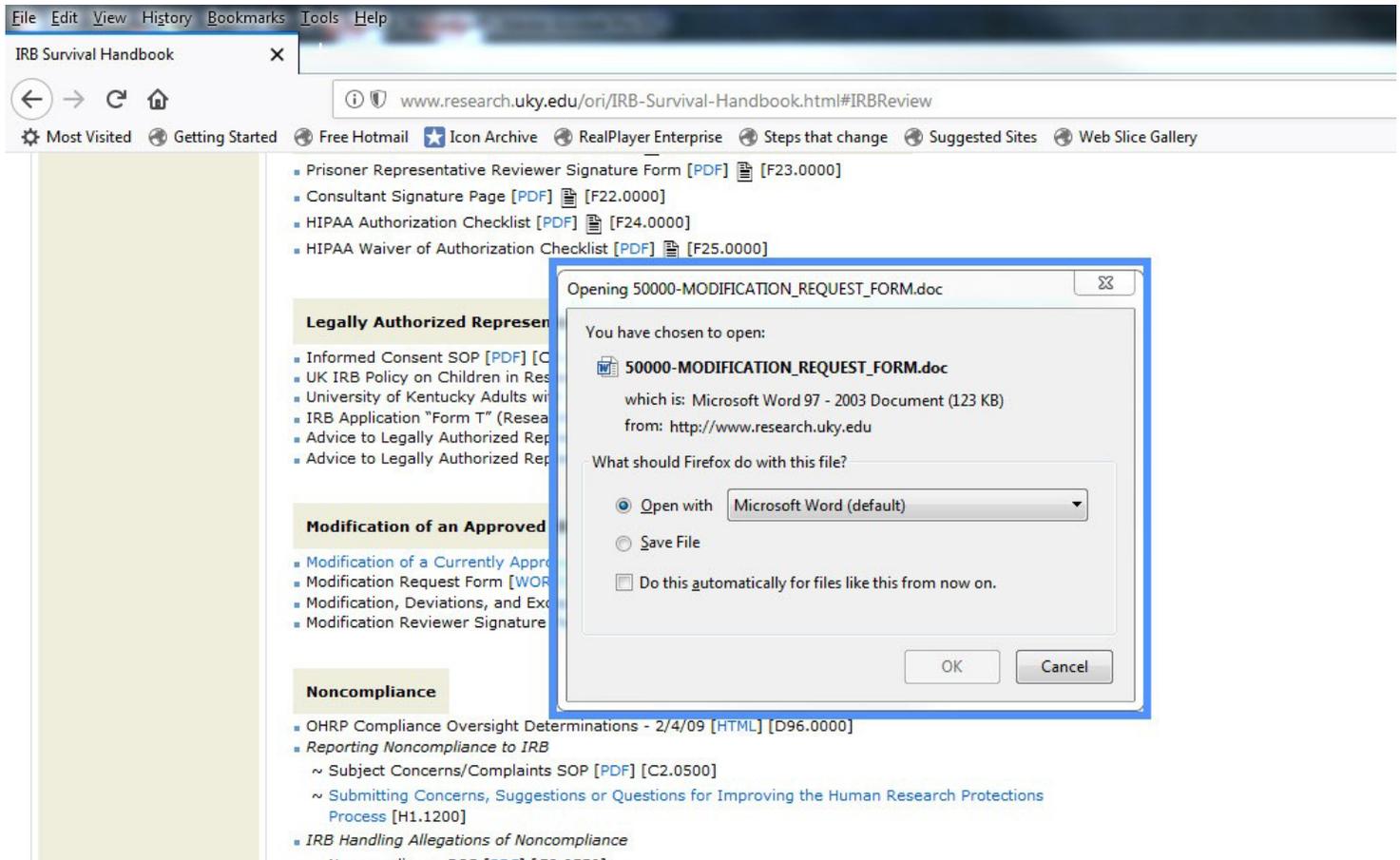
Pop Up Box	3
New Tab	7
Temporary File.....	12
Temporary File + New Tab.....	15
Troubleshooting	21
System is slow	21
Document Download Issues.....	21

Pop Up Box

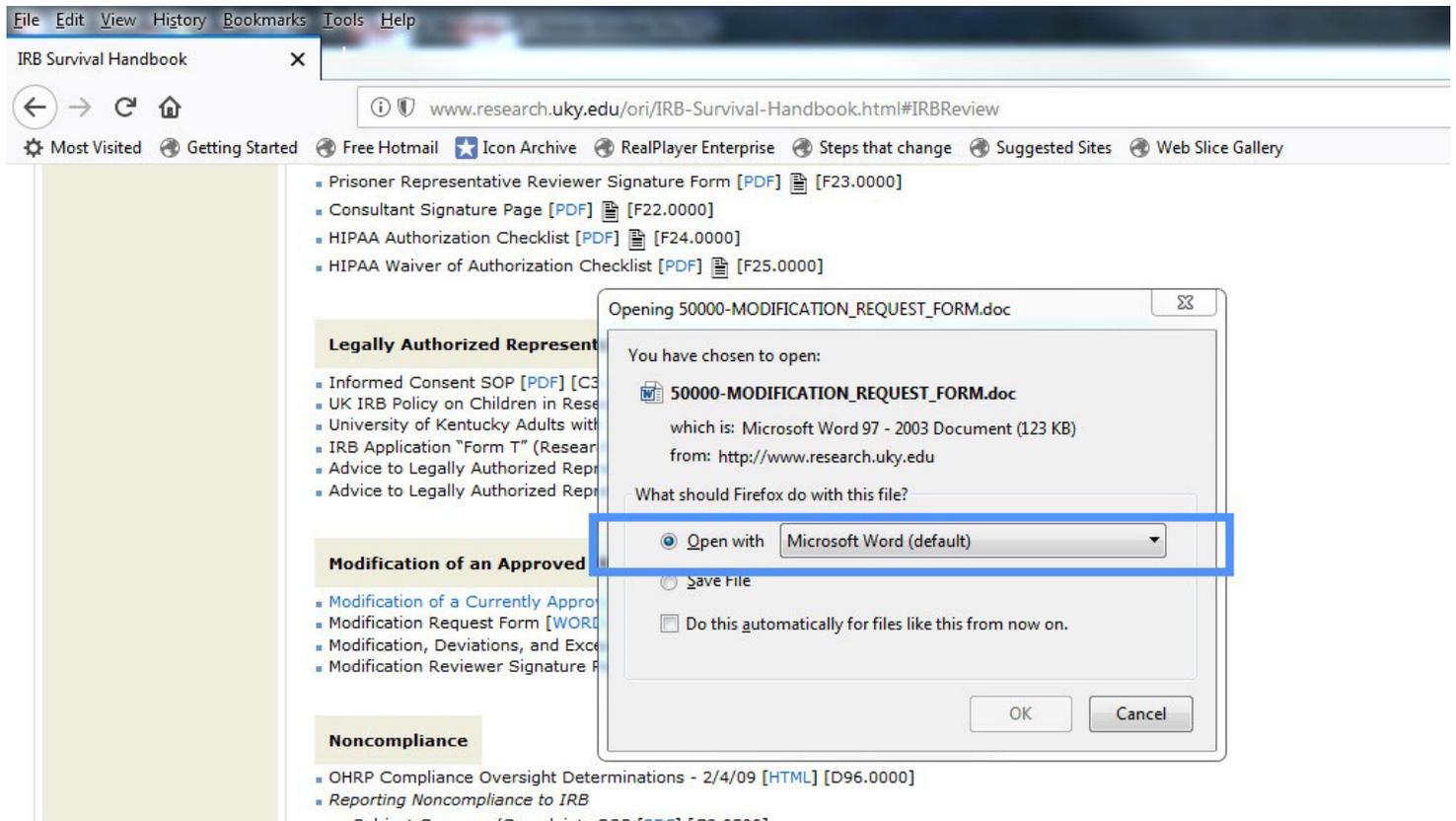
1. After clicking the link to the document you wish to download...



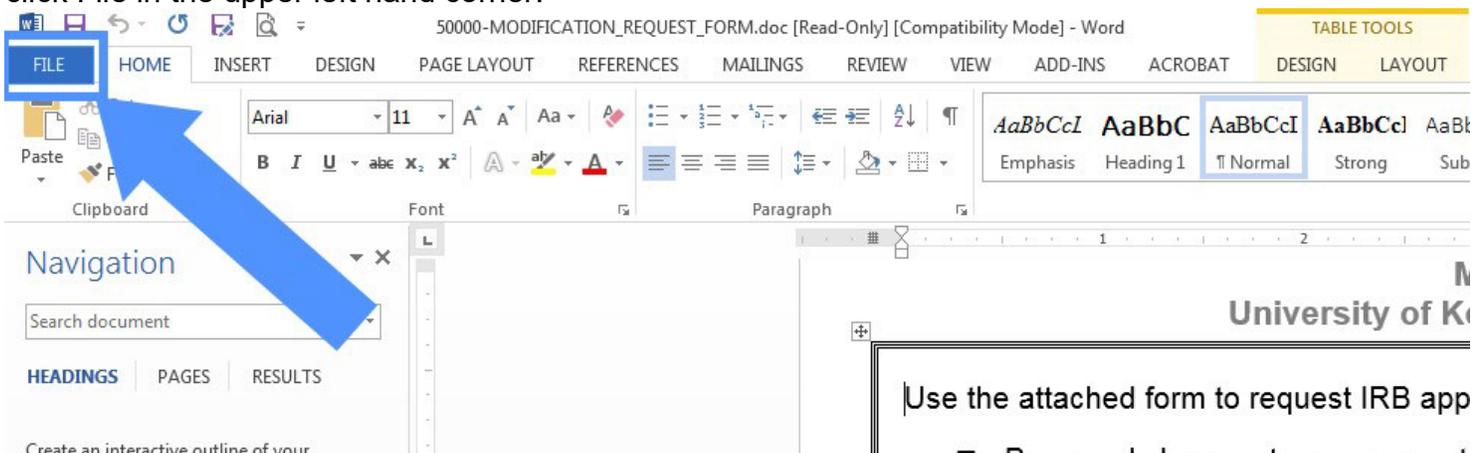
2. A pop up box may appear directly on the page, giving you the choice to Open or Save the document.



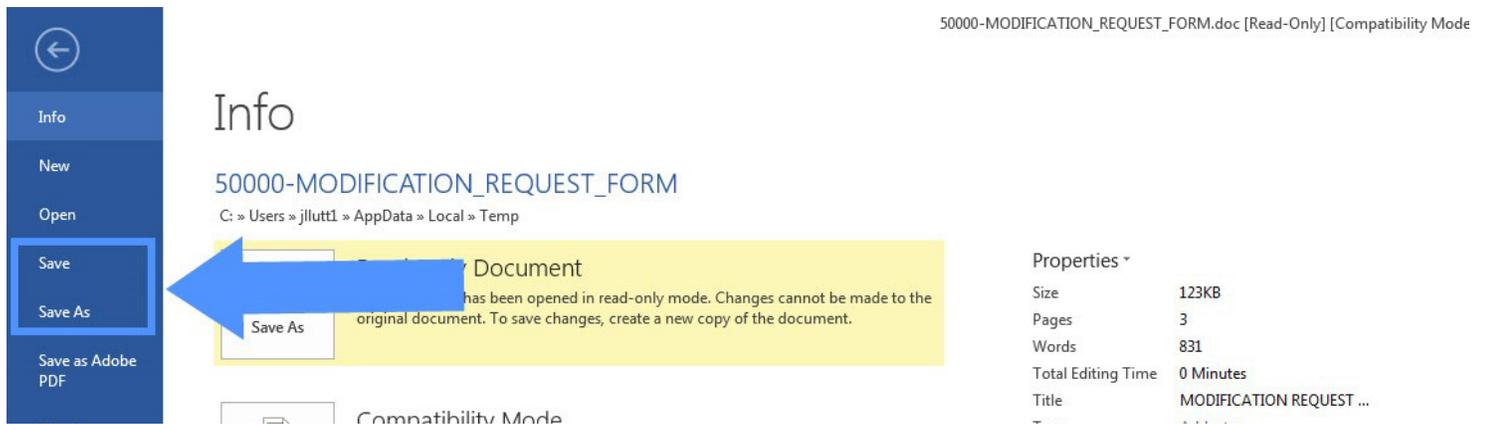
3. You may choose “Open with...”.



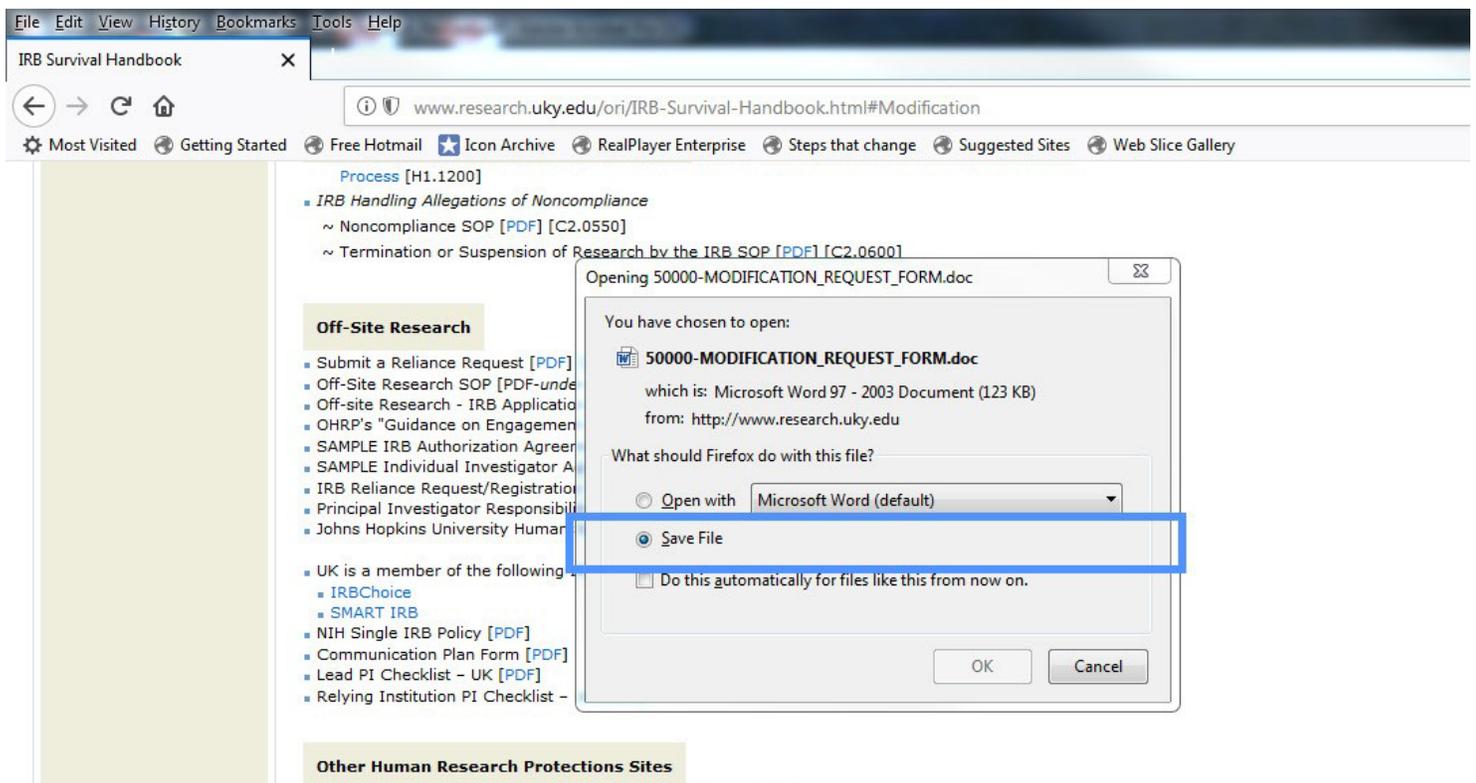
4. The document will open in the application according to the type of document. To save, you will click File in the upper left hand corner.



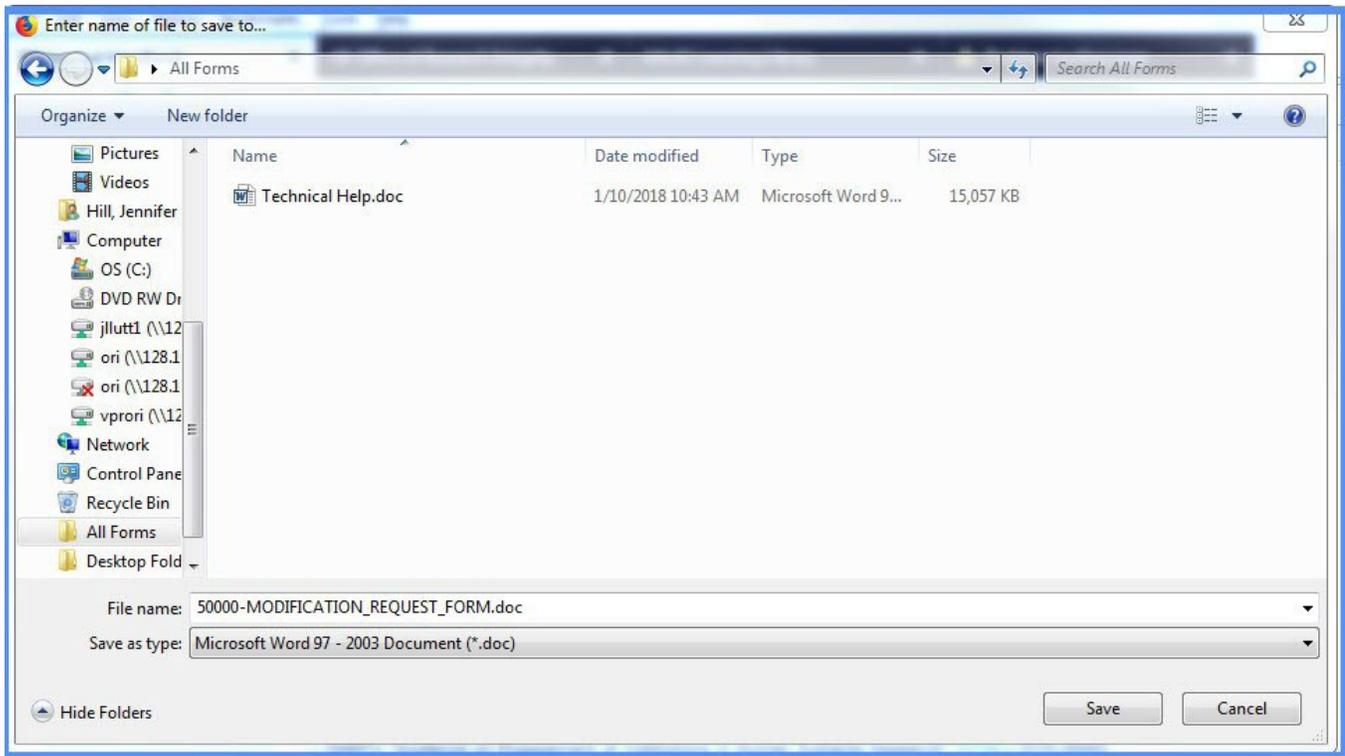
5. Then you will choose how you would like to save the document.



6. Or you may choose “Save File”.



7. A window will appear for you to navigate to the folder in which you want to save the document, then you will click save.



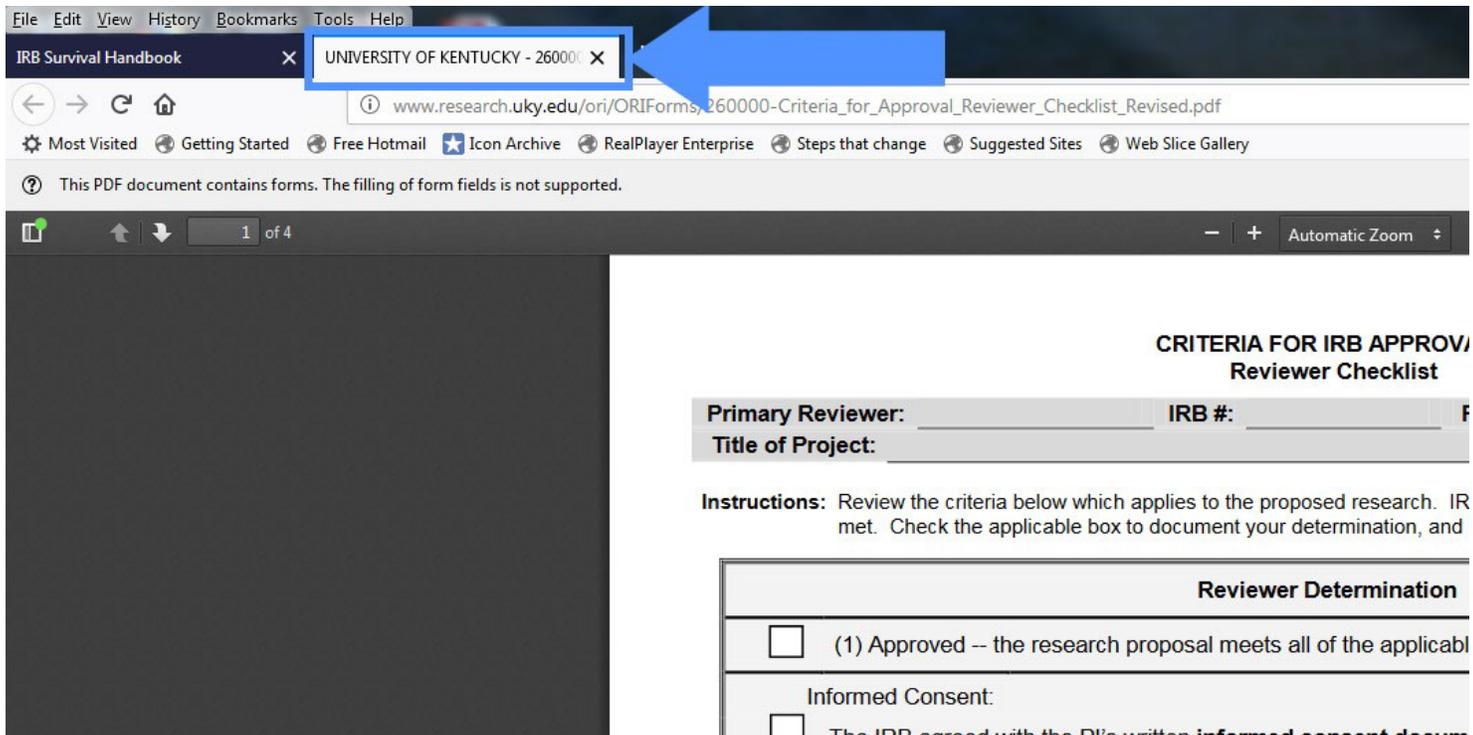
- [SAMPLE IRB Authorization Agreement \[PDF\] \[D12.0000\]](#)
- [SAMPLE Individual Investigator Agreement \[PDF\] \[D83.0000\]](#)

New Tab

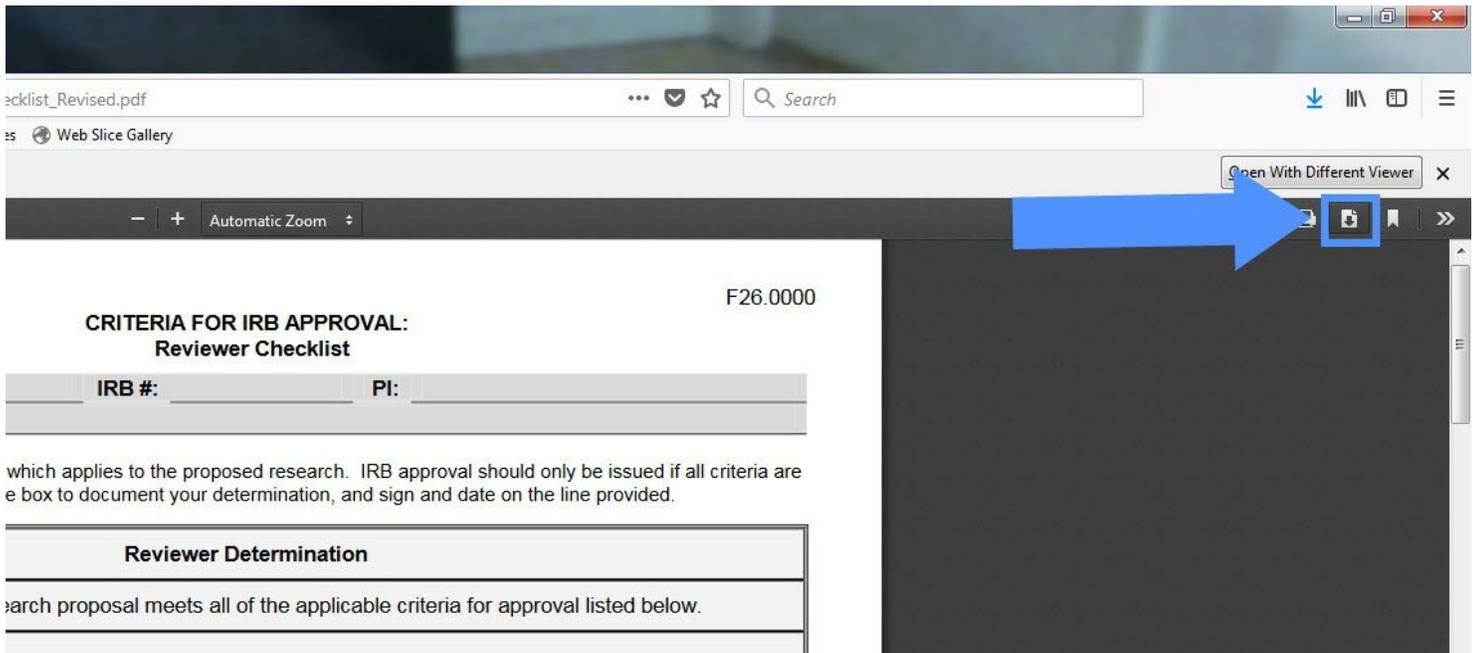
1. After clicking the link to the document you wish to download...



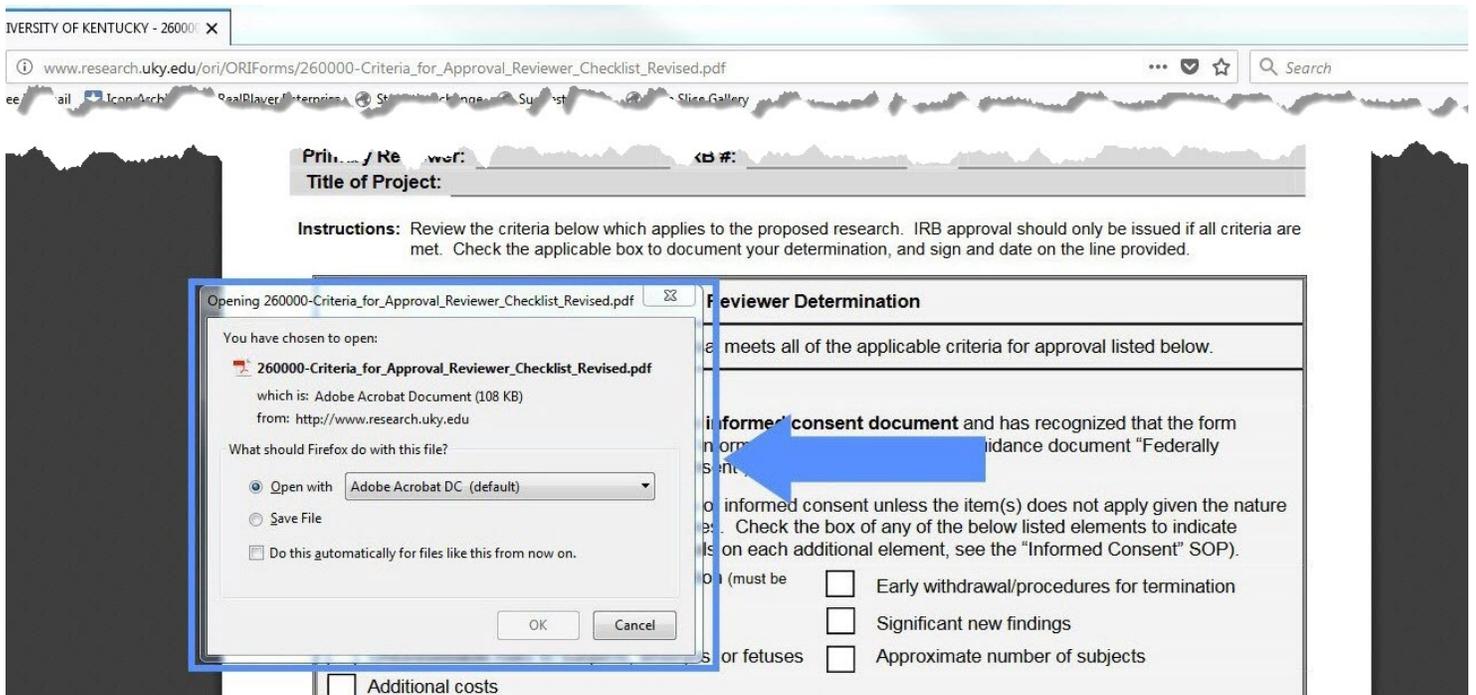
2. A new tab may open with the document.



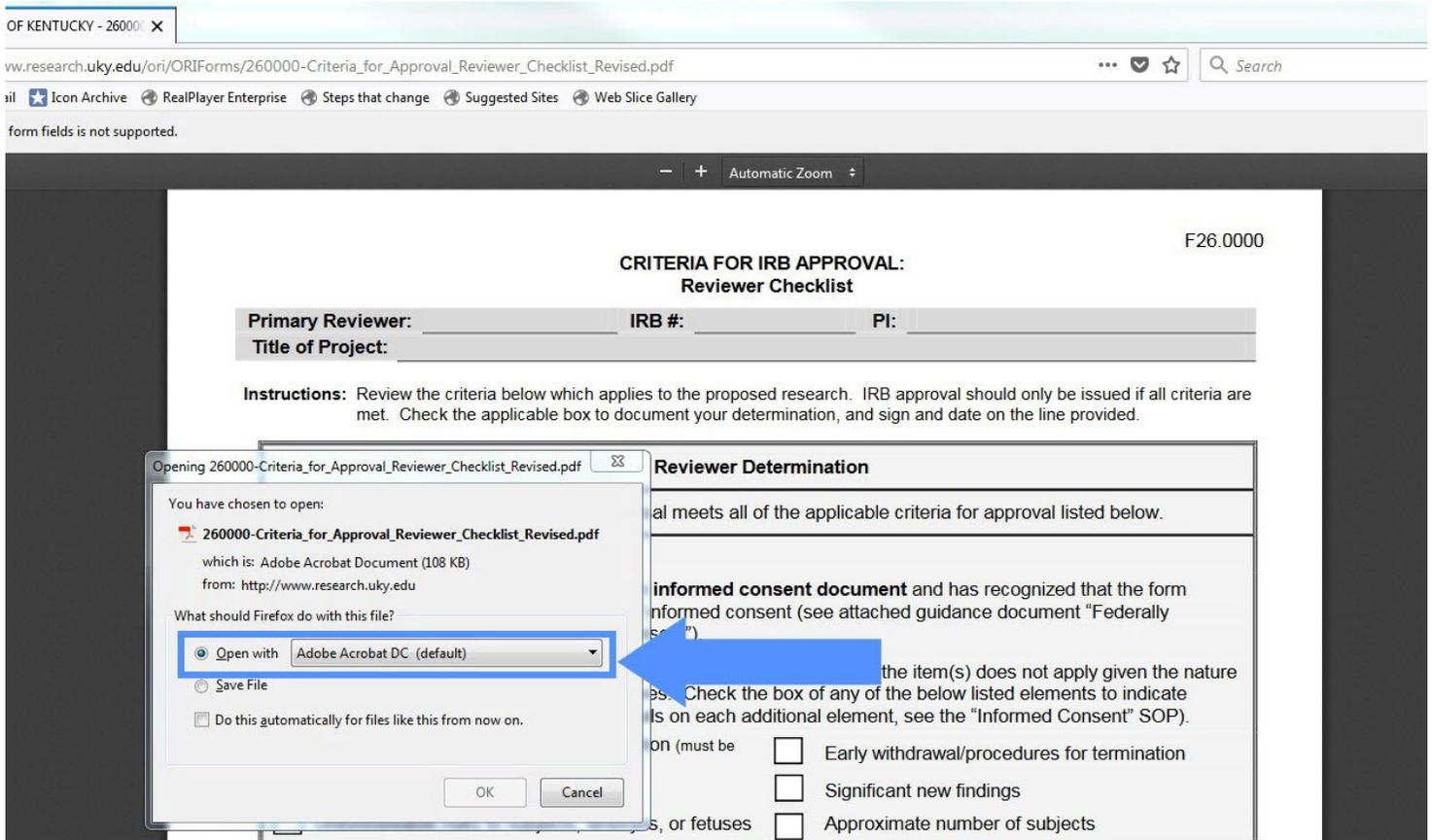
3. Click the download icon in the upper right hand corner.



4. A pop up box will appear giving you the choice to Open or Save the document.



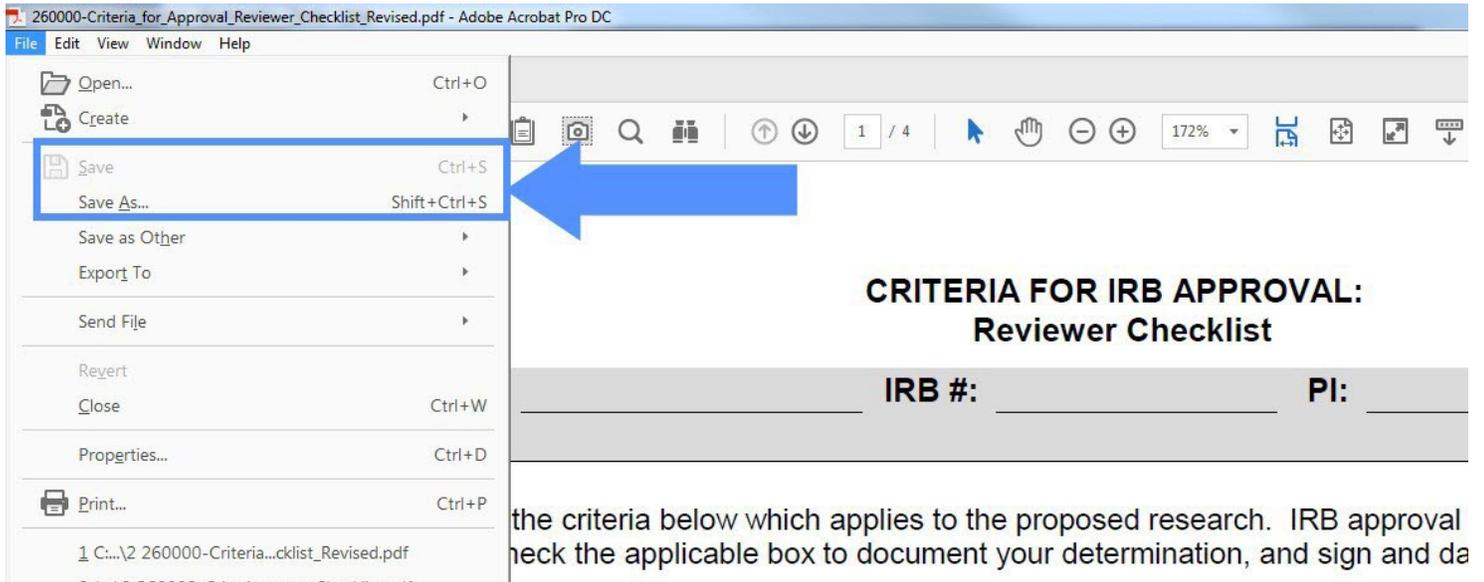
5. You may choose “Open with...”.



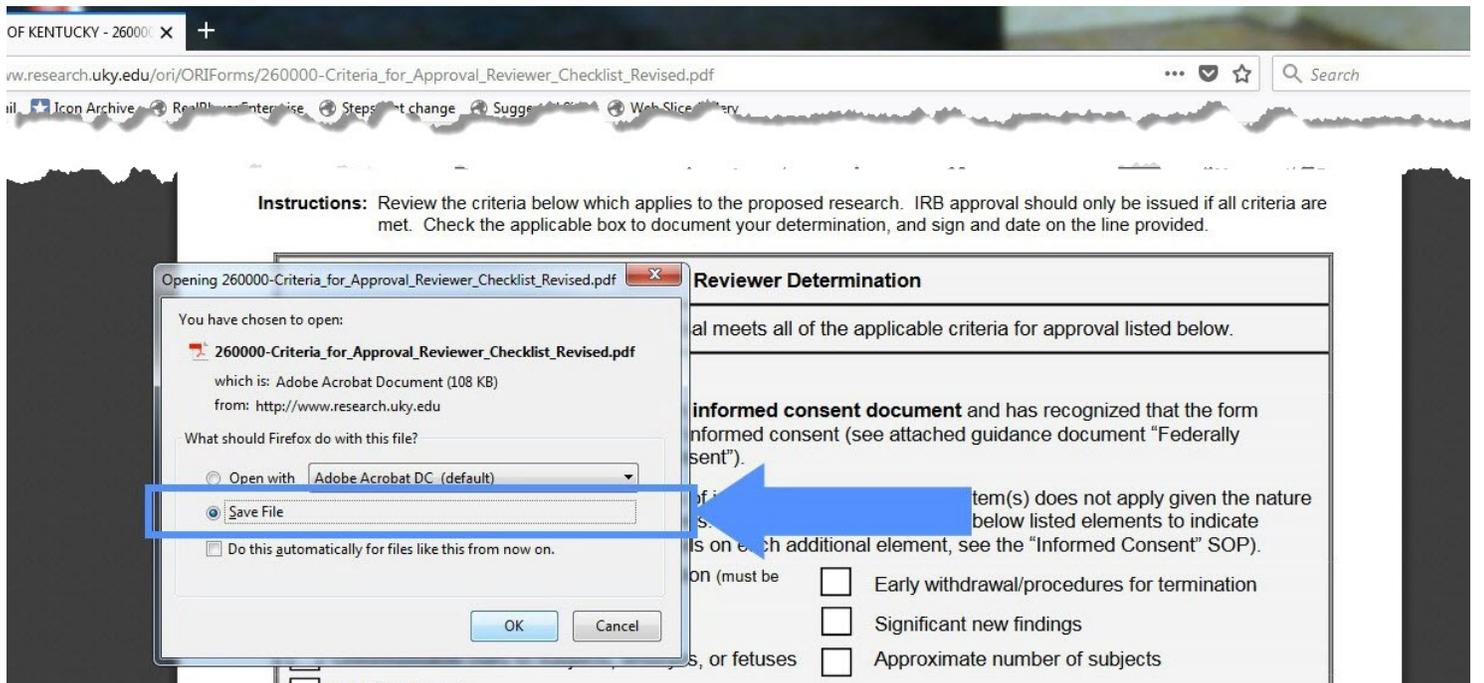
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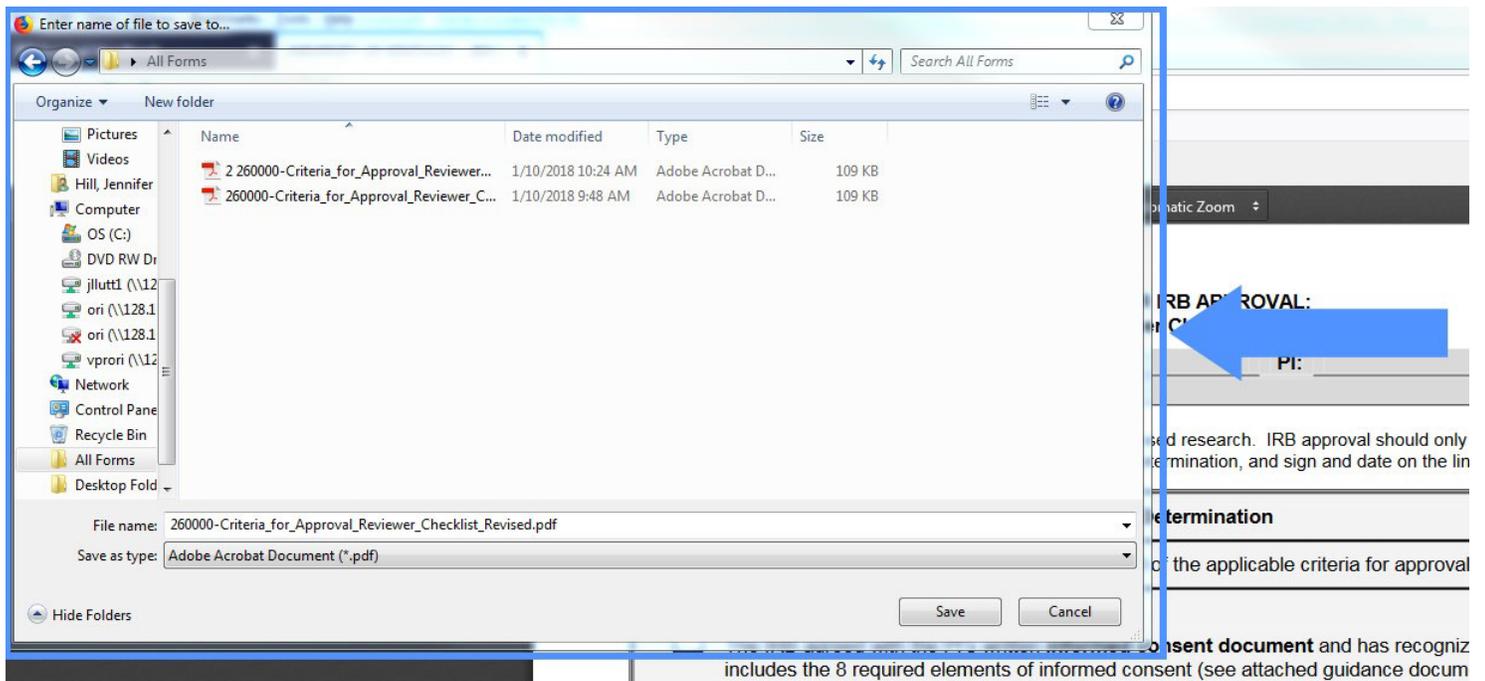
7. Then you will choose how you would like to save the document.



8. Or you may choose "Save File".

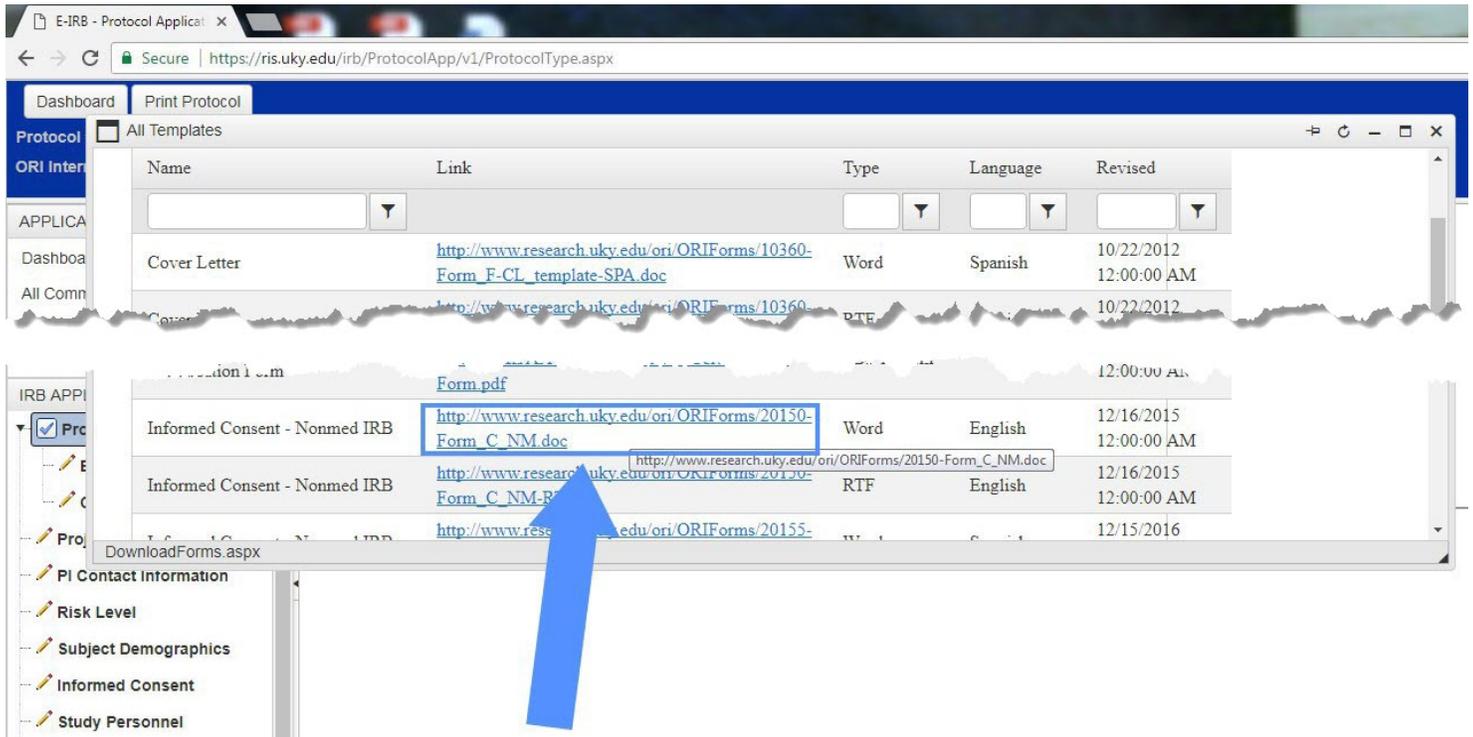


9. A window will appear for you to navigate to the folder in which you want to save the document, then you will click save.

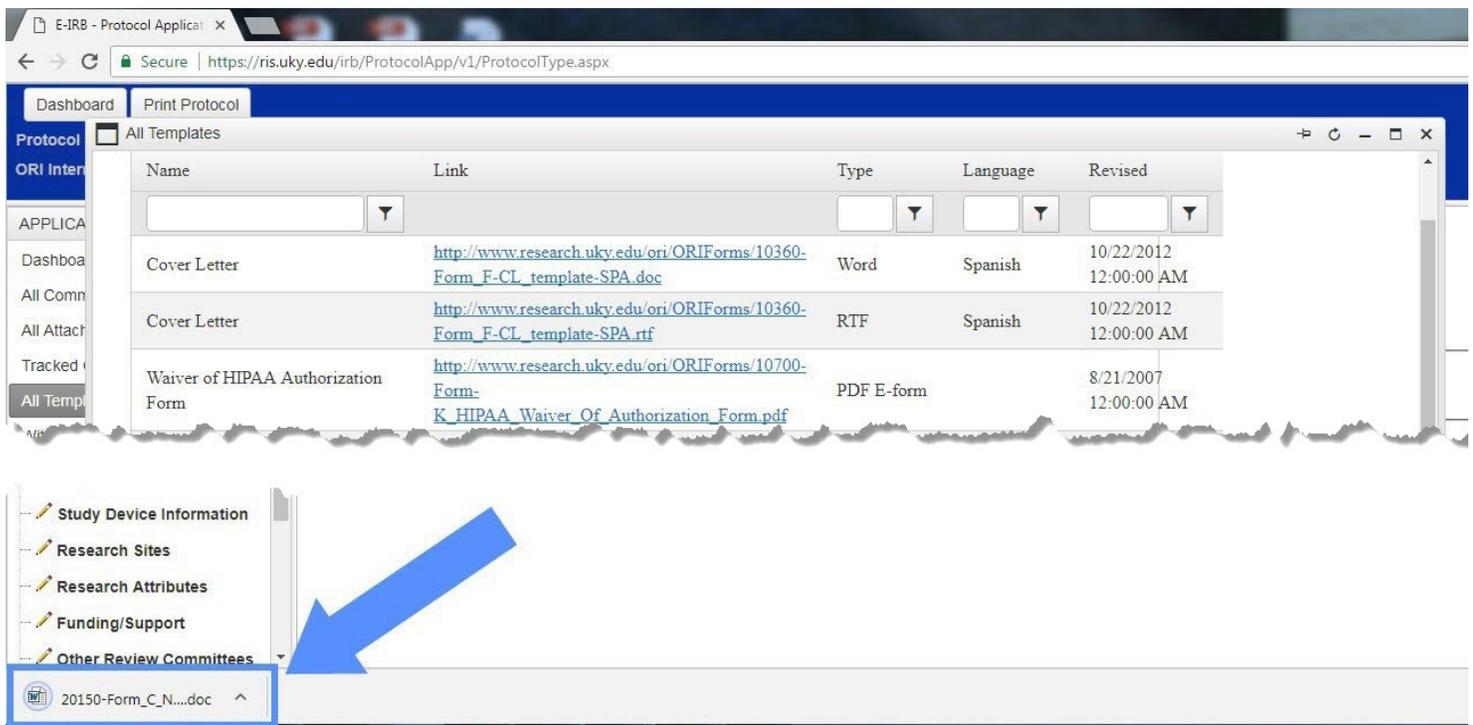


Temporary File

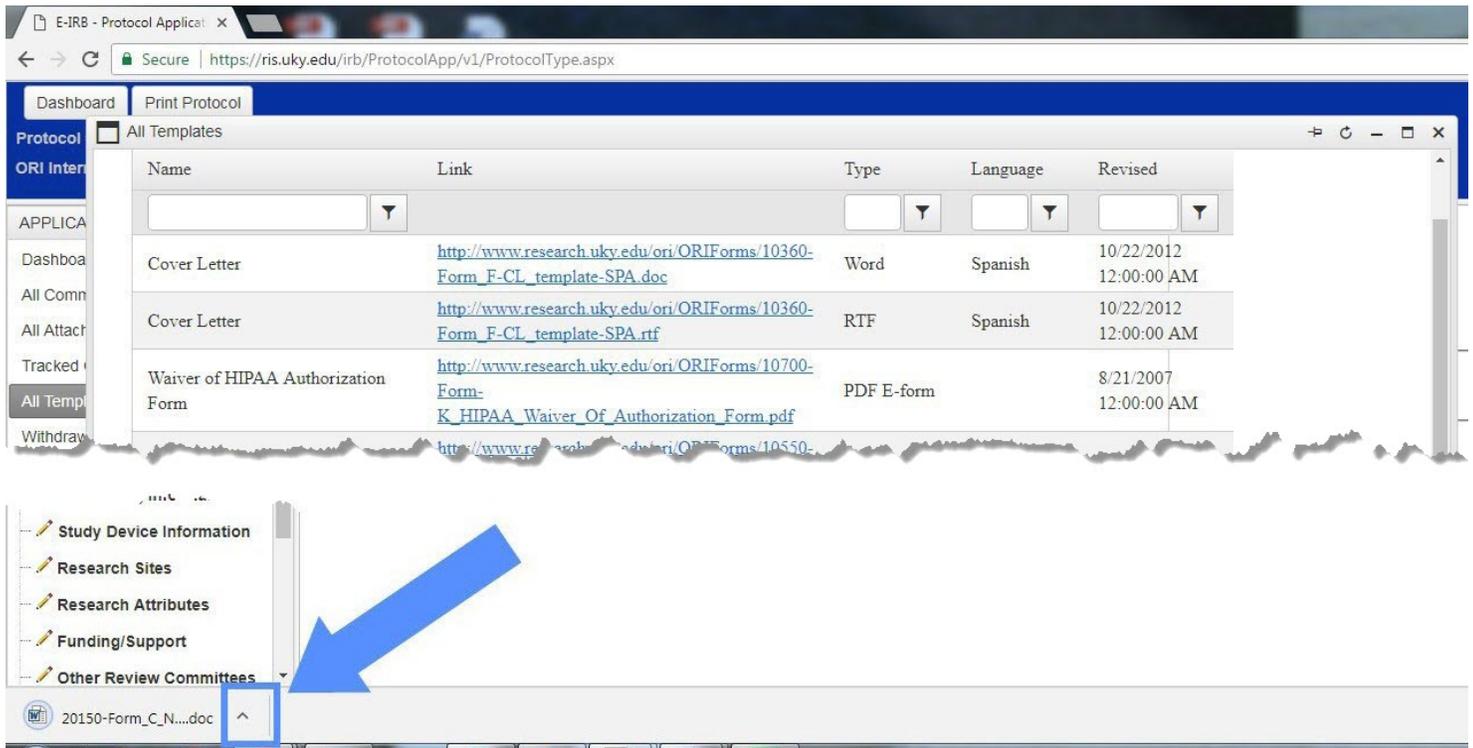
1. After clicking the link to the document you wish to download...



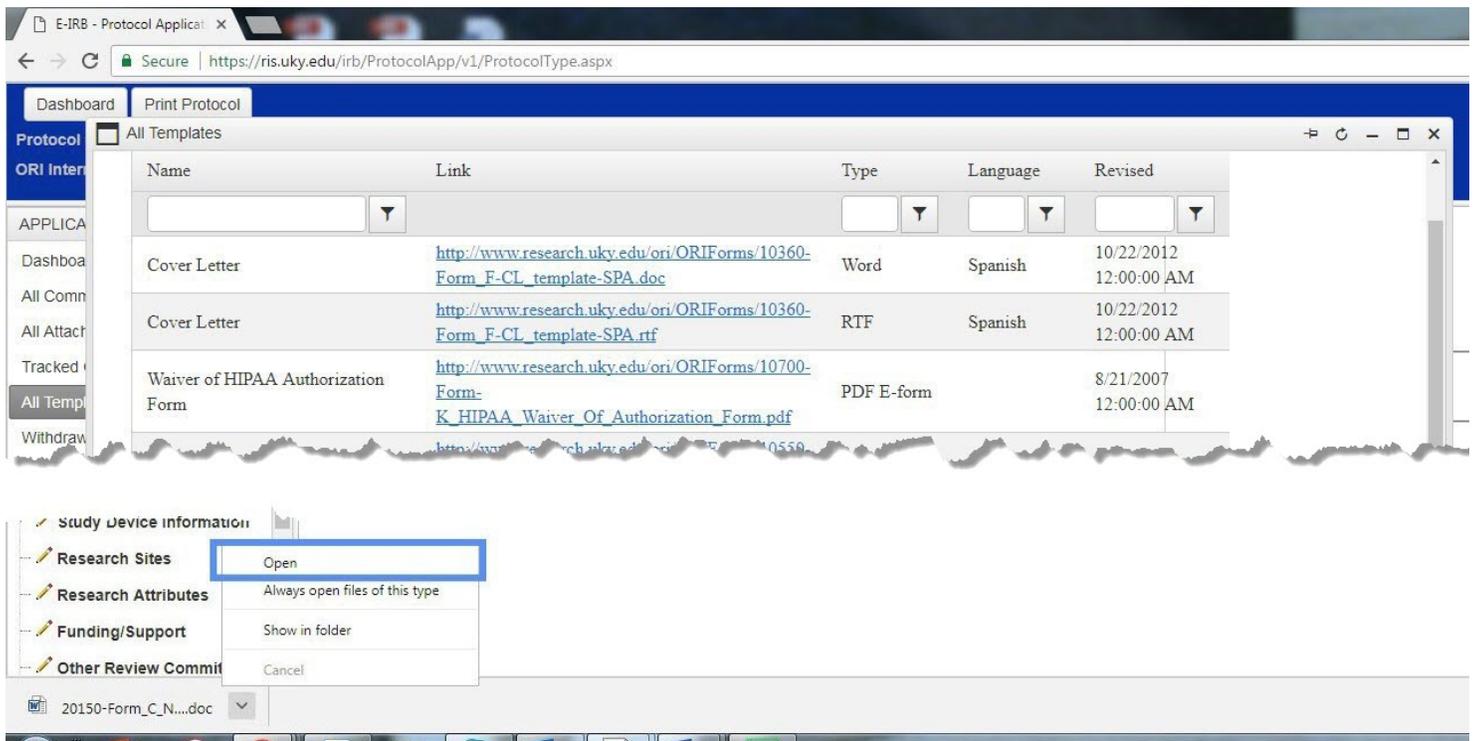
2. The document may download to a temporary file, found at the bottom of the web page.



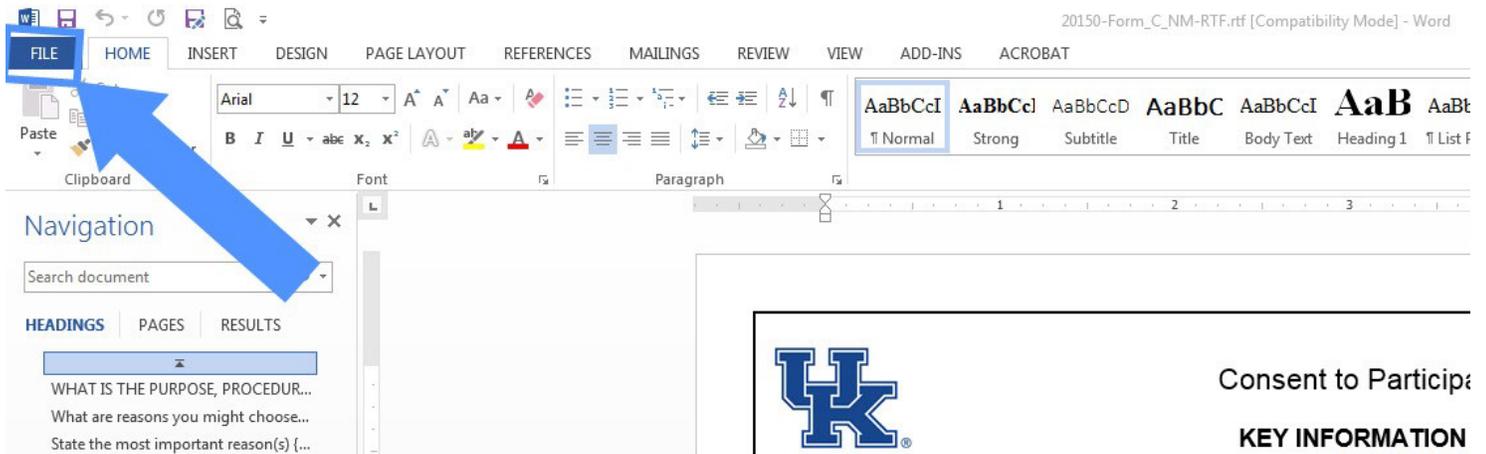
3. Click the arrow next to the file name or click the file name.



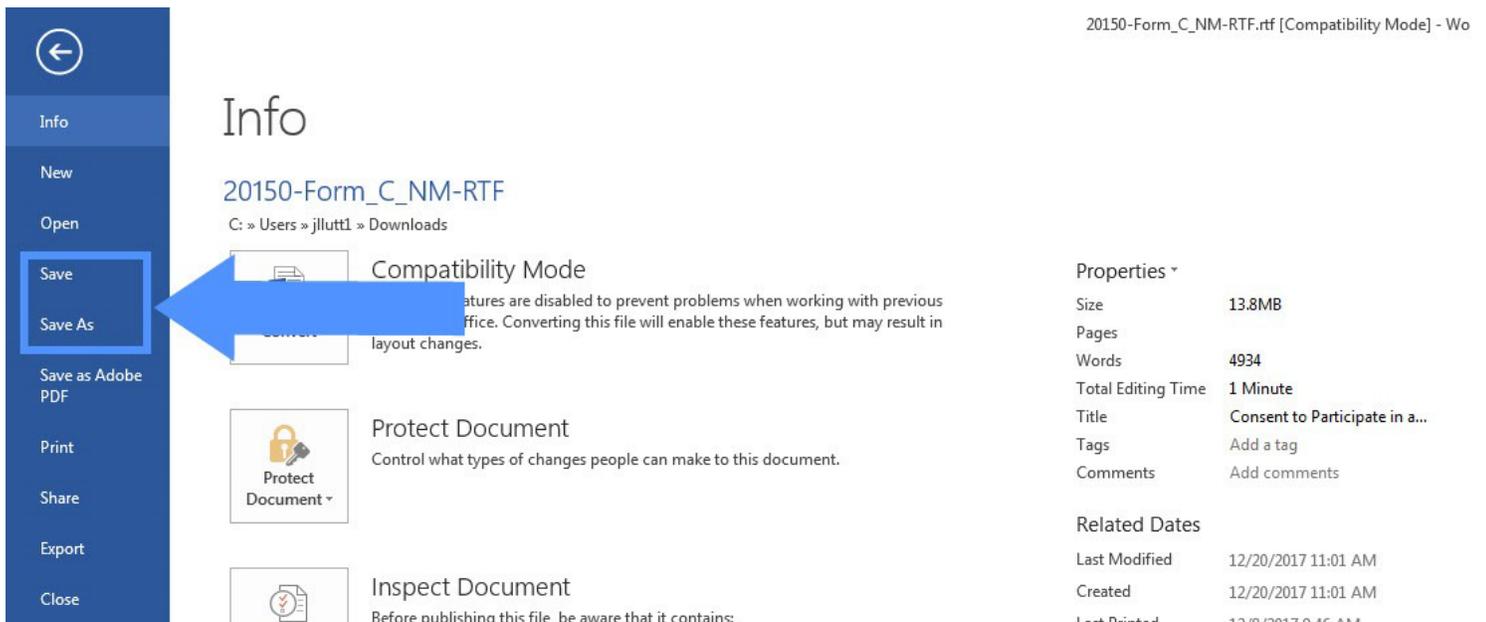
4. Click "Open".



5. The document will open in the application according to the type of document. To save, you will click File in the upper left hand corner.



6. Then you will choose how you would like to save the document.

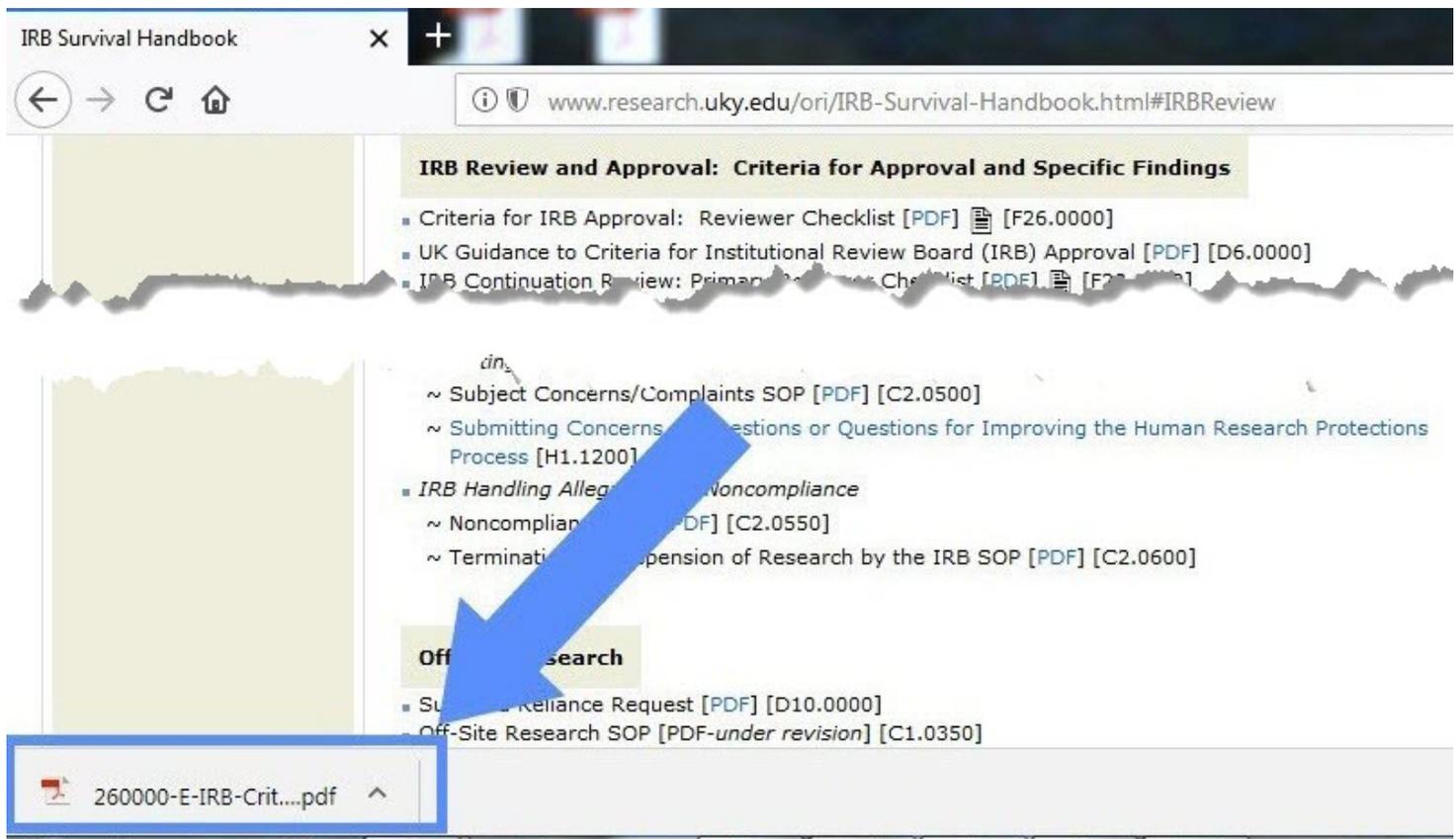


Temporary File + New Tab

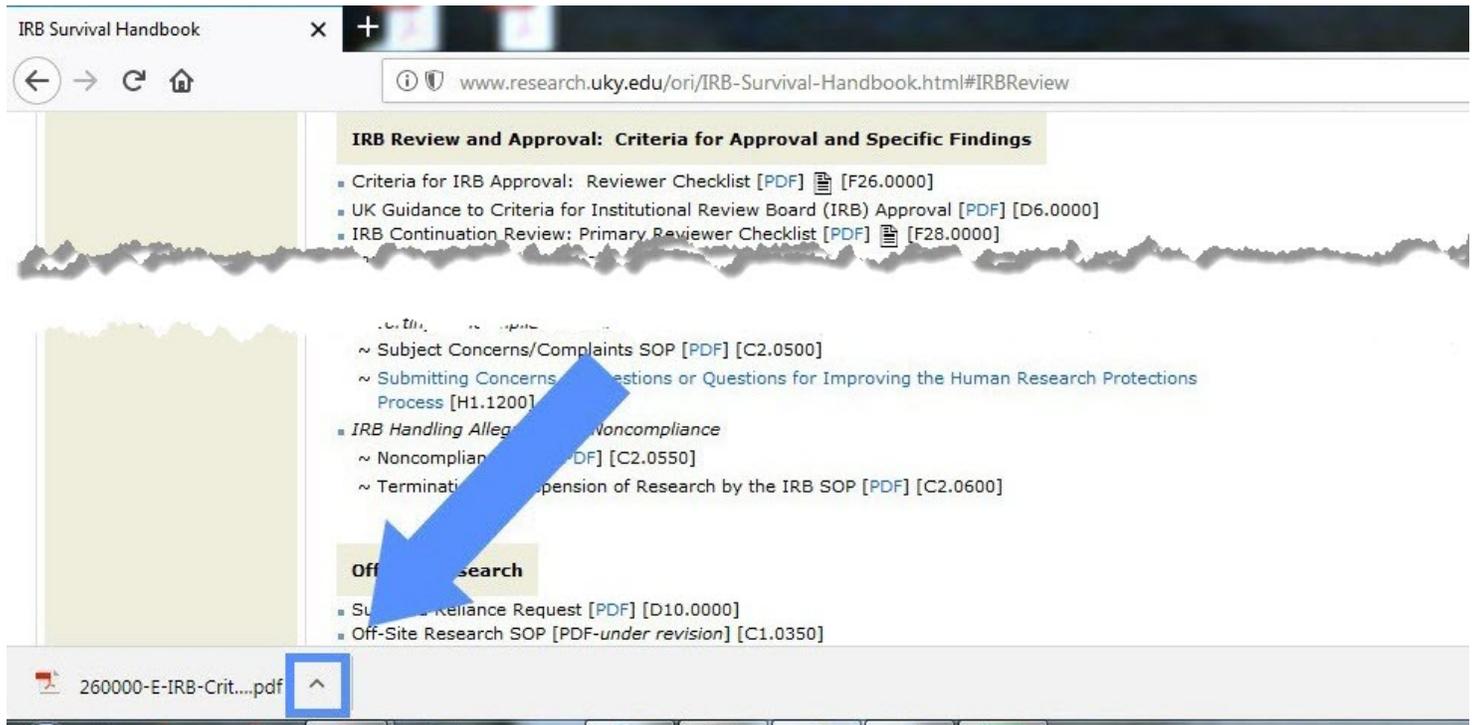
1. After clicking the link to the document you wish to download...



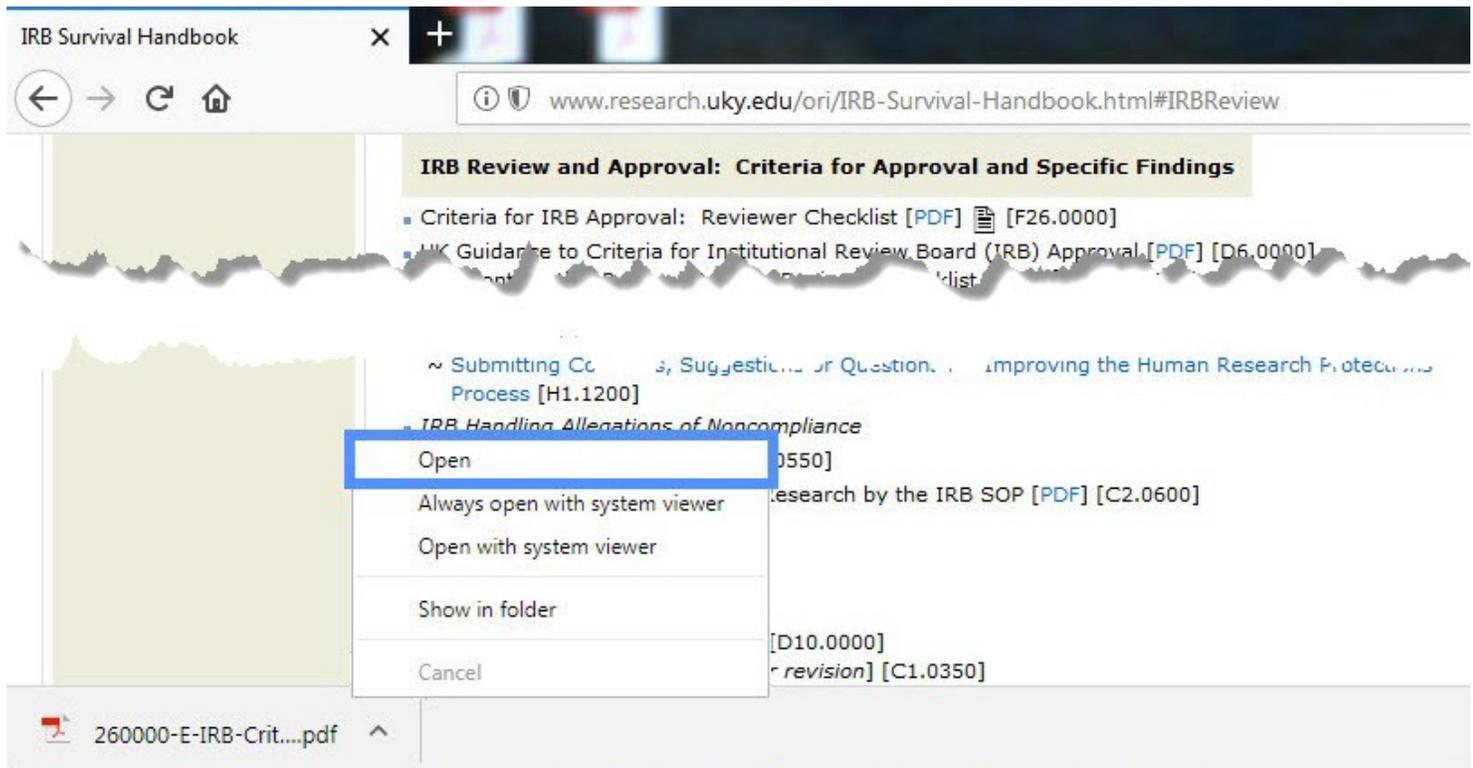
2. The document may download to a temporary file, found at the bottom of the web page



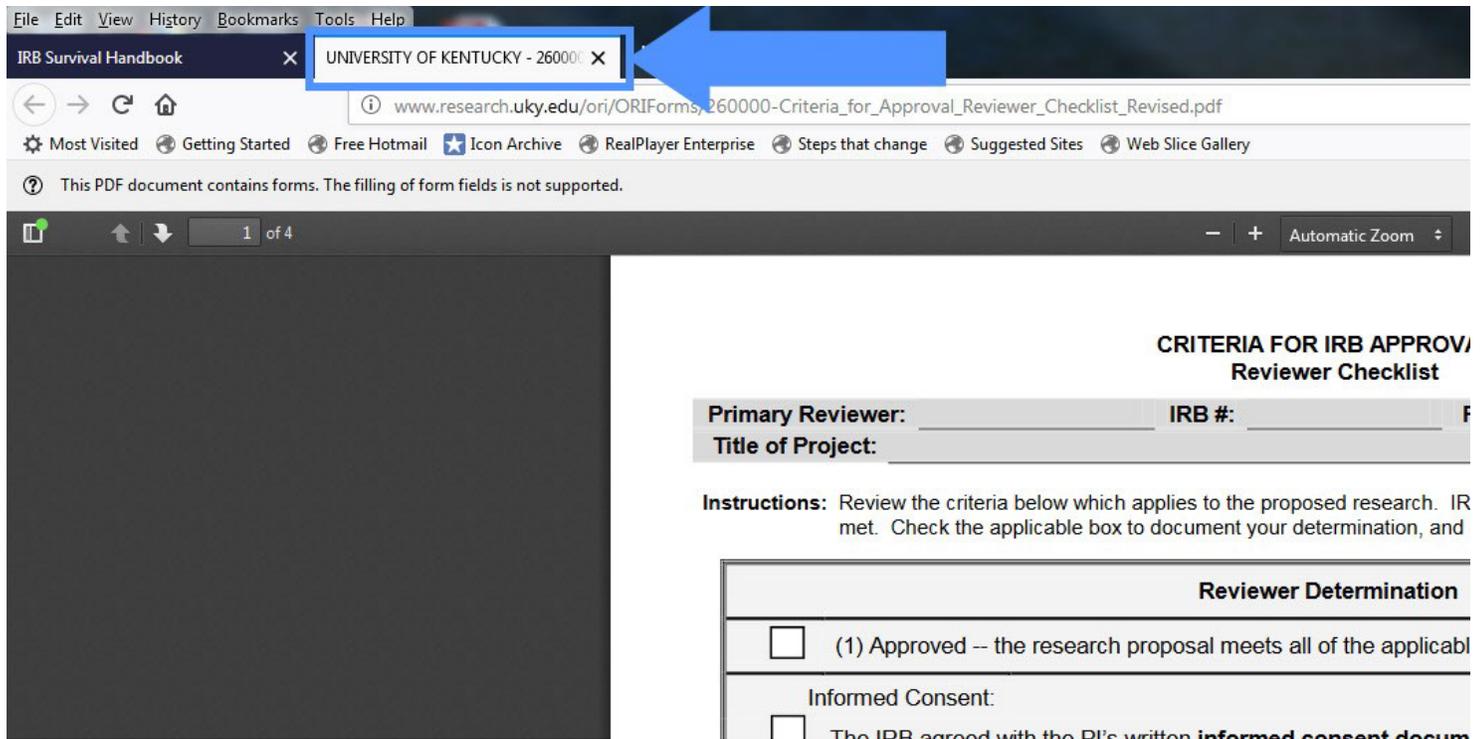
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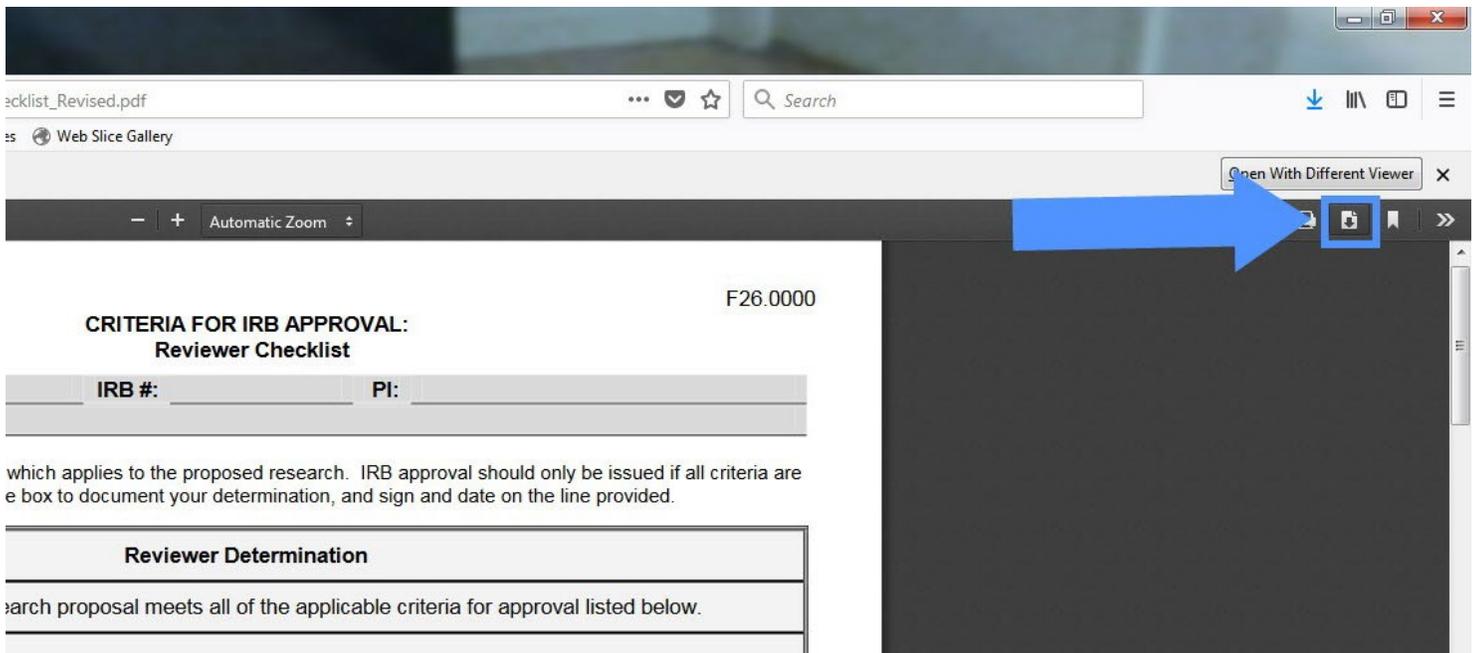
4. Click "Open".



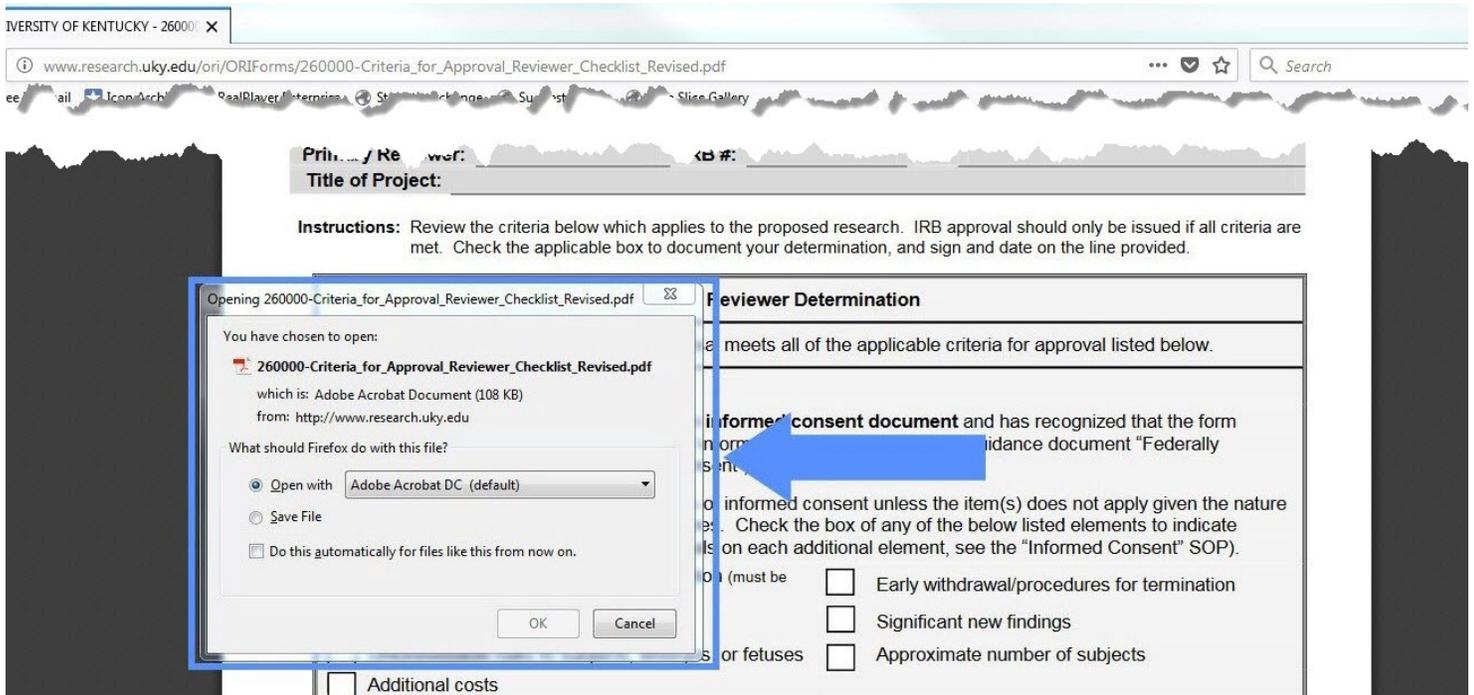
5. A new tab may open with the document.



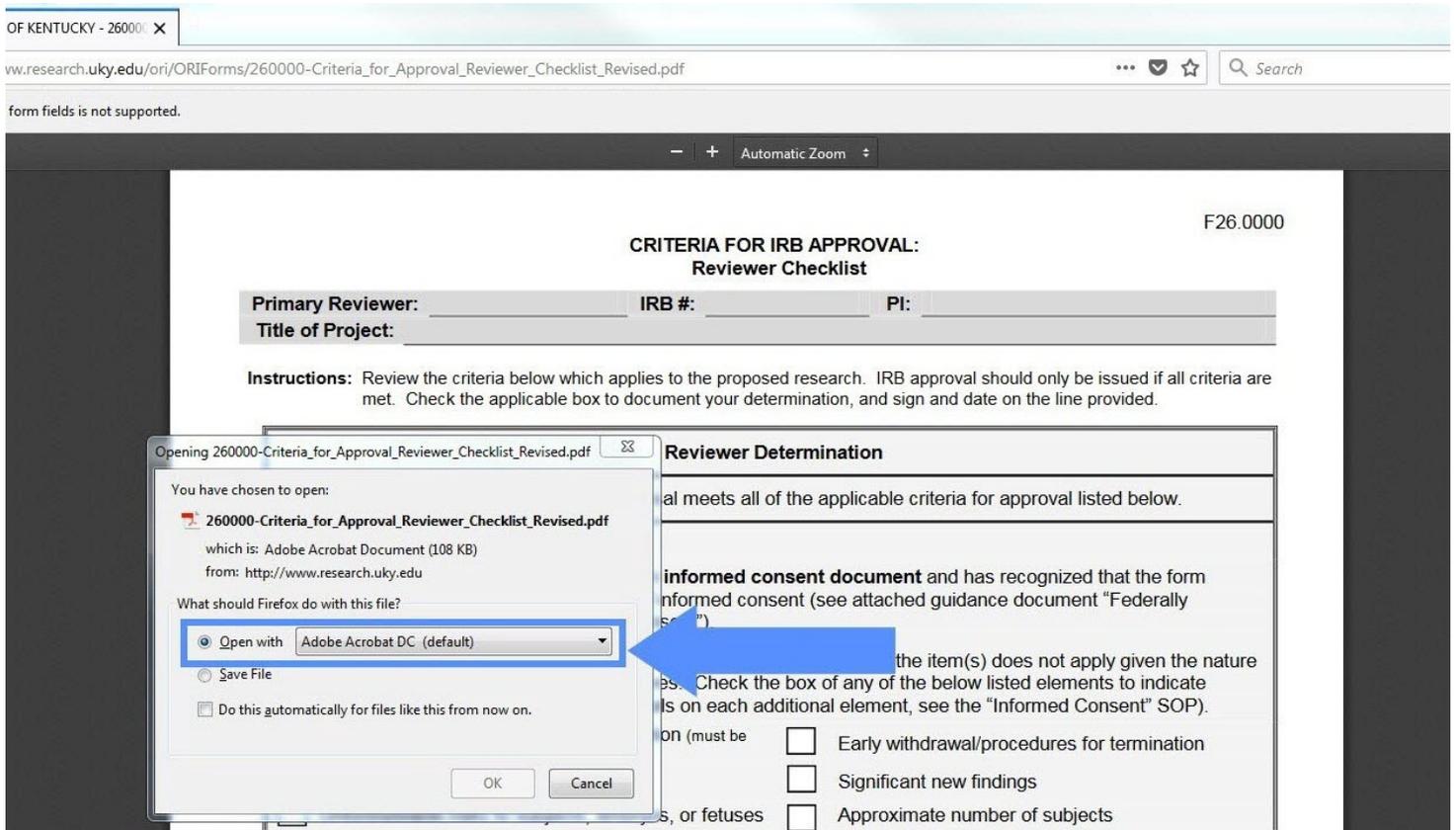
6. Click the download icon in the upper right hand corner.



7. A pop up box will appear giving you the choice to Open or Save the document.



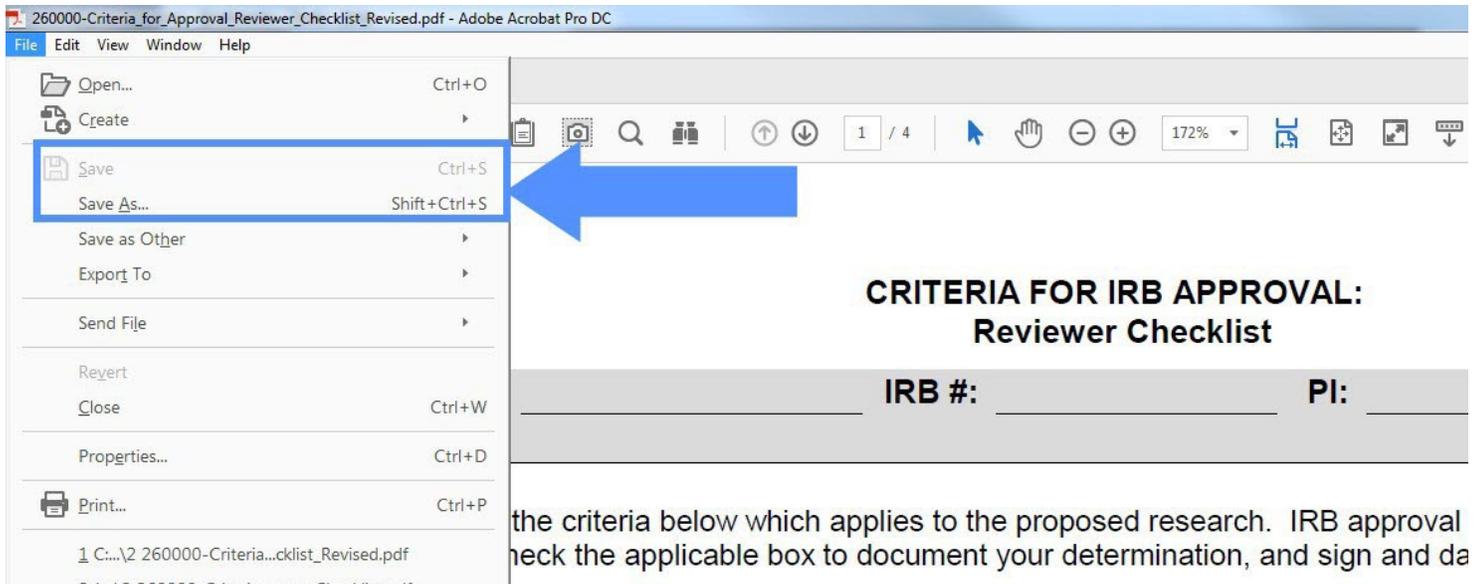
8. You may choose "Open with...".



9. The document will open in the application according to the type of document. To save, you will click File in the upper left hand corner.



10. Then you will choose how you would like to save the document.



the criteria below which applies to the proposed research. IRB approval check the applicable box to document your determination, and sign and da

11. Or you may choose "Save File".

OF KENTUCKY - 260000

www.research.uky.edu/ori/ORIForms/260000-Criteria_for_Approval_Reviewer_Checklist_Revised.pdf

Instructions: Review the criteria below which applies to the proposed research. IRB approval should only be issued if all criteria are met. Check the applicable box to document your determination, and sign and date on the line provided.

Reviewer Determination

... meets all of the applicable criteria for approval listed below.

... informed consent document and has recognized that the form ... informed consent (see attached guidance document "Federally ... sent").

... of ... item(s) does not apply given the nature ... below listed elements to indicate ... on each additional element, see the "Informed Consent" SOP).

... ON (must be

- Early withdrawal/procedures for termination
- Significant new findings
- Approximate number of subjects

Opening 260000-Criteria_for_Approval_Reviewer_Checklist_Revised.pdf

You have chosen to open:

260000-Criteria_for_Approval_Reviewer_Checklist_Revised.pdf
which is: Adobe Acrobat Document (108 KB)
from: http://www.research.uky.edu

What should Firefox do with this file?

- Open with Adobe Acrobat DC. (default)
- Save File
- Do this automatically for files like this from now on.

OK Cancel

12. A window will appear for you to navigate to the folder in which you want to save the document, then you will click save.

Enter name of file to save to...

All Forms

Organize New folder

Name	Date modified	Type	Size
260000-Criteria_for_Approval_Reviewer...	1/10/2018 10:24 AM	Adobe Acrobat D...	109 KB
260000-Criteria_for_Approval_Reviewer_C...	1/10/2018 9:48 AM	Adobe Acrobat D...	109 KB

File name: 260000-Criteria_for_Approval_Reviewer_Checklist_Revised.pdf

Save as type: Adobe Acrobat Document (*.pdf)

Save Cancel

IRB APPROVAL:

PI:

... ed research. IRB approval should only ... termination, and sign and date on the lin

... e termination

... of the applicable criteria for approval

... onsent document and has recogniz

... includes the 8 required elements of informed consent (see attached guidance docum

Troubleshooting

System is slow

Possible Solution: Clear Cache

A cache is a collection of temporary Internet files that your browser stores in your computer. These files contain website data that lets your browser load websites faster when you visit them multiple times, but if these files become corrupt or if they begin to slow your computer down, you may decide to clear them.



Here is a resource on how to do this if you have Firefox as your default browser:

<https://www.wikihow.com/Clear-the-Cache-in-Firefox>



Here is a resource on how to do this if you have Chrome as your default browser.

<https://www.wikihow.com/Clear-the-Cache-in-Chrome>

Possible Solution: Clear cookies

Cookies save a user's browsing data (with their consent), and cache helps webpages load more quickly by remembering images, videos, and other parts of the webpage from the last visit instead of needing to re-render everything with each visit.



Here is a resource on how to do this if you have Firefox as your default browser:

<https://www.howtogeek.com/678794/how-to-clear-cache-and-cookies-in-mozilla-firefox/>



Here is a resource on how to do this if you have Chrome as your default browser.

<https://www.howtogeek.com/661729/how-to-clear-cache-and-cookies-in-chrome/>

Document Download Issues

Possible Solution: Clear document downloads

Whenever you download a file from the Internet, it is saved in your operating system's downloads folder. Additionally, there is a record of it in your web browser. When a file is in the downloads folder, it can take up unnecessary storage space. It also shows the things you've downloaded, which could be a security risk or a privacy issue.

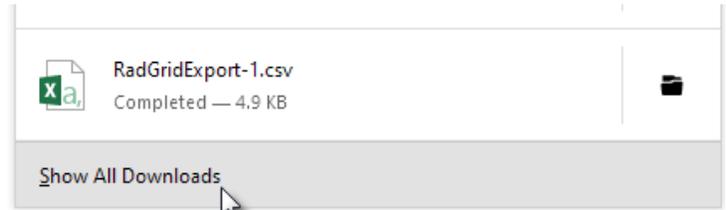


The following instructions explain how to clear your downloads folder or your download history for Firefox.

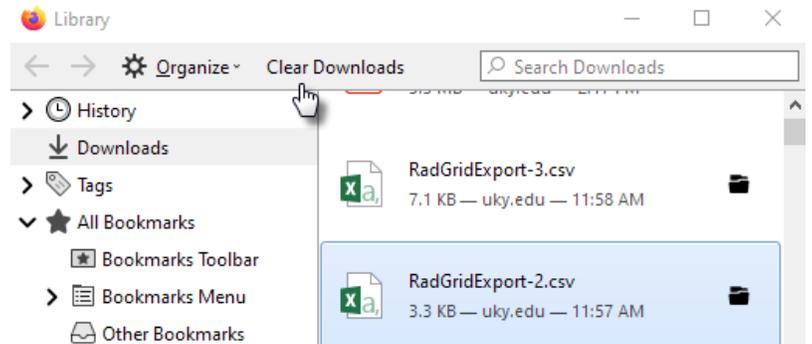
1. In the upper-right corner of the screen, select the down-arrow icon for *Display the progress of ongoing downloads*.



2. Select *Show All Downloads* from the menu that appears.

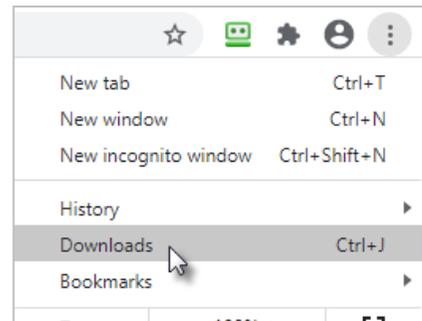
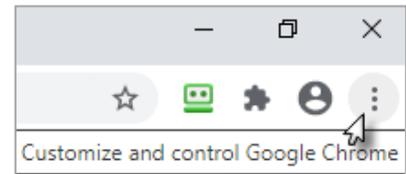


3. You may delete each item individually using the Delete key, or click *Clear Downloads* at the top of the window.

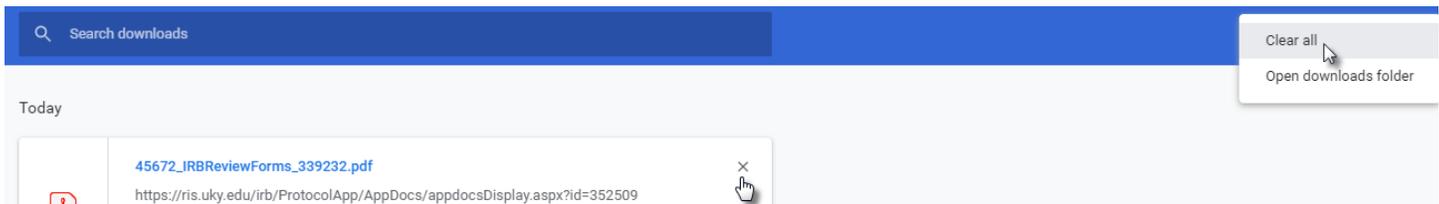


The following instructions explain how to clear your downloads folder or your download history for Chrome.

1. Click on the three vertical dots in the top right corner.
2. One of the menu choices is *downloads*. Select *downloads*.



3. Click on the three vertical dots in the top right corner in blue bar.



4. Select *Clear all*, or, select the specific download to remove by clicking the “x” by the document’s listing.